

## ISB Middle School Digital Learning Protocol

Dear Parents,

While we find ourselves in a similar situation to last March, we are fortunate enough to have learnt from the experience and to re-evaluate methods and Practices. It is not possible to replicate the experience of a 'normal' school day, but we would like to make sure that our children are given as much normalcy as possible. This involves following our normal daily schedule in school, including breaks and lessons. Below is the revised set of protocols that we will follow in the upcoming weeks, with regular review of these based on efficacy.

**Timings of the Lessons:** Lessons will follow the daily school schedule. Whether the lesson is face to face or independent student work, teachers will initiate calls during every lesson and stay online with the students for the duration of the lesson, so they ask the teachers for support when needed. **This would also require the students to have their cameras turned on. We request your help in reiterating this practise, as this helps the teachers to ensure that students are adequately supported.**

**Platforms:** All calls will be initiated through Teams. Teachers might opt to use multiple platforms like Padlet or Edmodo for maintaining interest and variety, but calls will always be through Teams and then the students will be guided to the alternate platform for written or other work.

Please contact our IT support Janos Horvath at [janos.horvath@isb.hu](mailto:janos.horvath@isb.hu) , if you require any support with password changes or login issues.

**Schedules:** Your child will follow their regular class schedule. Please make sure this is posted somewhere easily visible, preferable next to their desk. Remind the children to move around during breaks and lunch breaks and to ensure focus during lessons, it helps to have a routine- same place with minimal interruptions, preferably at a desk.

**Absence:** Please be aware that teachers will be marking the students absent if they are not there in a lesson and have not informed the teacher in advance. **Students are expected to attend all lessons including PE, Arts, Music, Drama and IT.**

**Grading:** Unfortunately, grades are a reality of life, even though they are becoming more and more redundant. As in the past times when we were online, unless students have requested extra time for submission or are unable to provide a genuine reason for not submitting work, **unsubmitted work will be given a 1.** Grades will also be given more frequently.

### **Some Tips:**

- If you have any issues or concerns, make sure you first inform the relevant teacher, then the HR teacher and then the section VP.
- Research shows that it helps if students adhere to a routine, which includes not laying down on the bed or couch during lessons, getting regular exercise and snacking only at specific times.